

MINUTES OF THE MEETING

Date: 4/17/22 Time: 0:00

Start: 0:00 Finished: _____ Venue: _____

ATTENDEES:

Name	Dept.	Sign	Name	Dept.	Sign
Yusef Bayani	Prod	[Signature]	Moreno	Prod / Power	[Signature]
Yusef Bayani	Prod	[Signature]	Armonico	Dequibo	Prod IS
Yusef Bayani	Prod	[Signature]			

AGENDA:

ORIENTATION OF DETACHING PROJECT
(w/ regards to damage affect)

MINUTES:

* Root cause of damage

> panels are not align; difficult to detach

> Don't obtain although w/ polishing guide

> alignment of panels can't be secured

> there are lines with wide scrap and with small scrap

* Guide measure

> For wide scrap more

- gap of quantity of detaching tools should be 1

maximum of 4 panels. (adjustment depends on alignment)

> For small scrap items

- gap quantity of detaching tools should be 1

and maximum of 2 panels only. (adjustment depends on alignment)

* Panelists from D/E out character

- remind to be cautious in aligning panels while polishing

even though there's polishing guide.

FOLLOW UP MEETING:

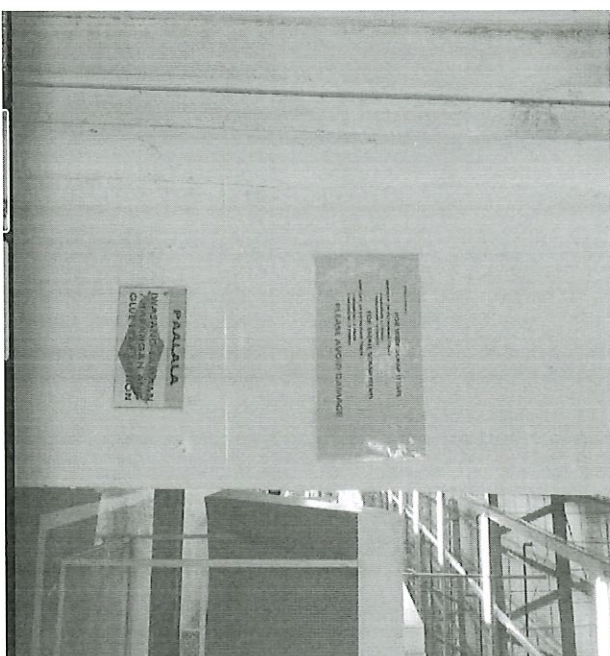
(date & time)

Prepared by: [Signature]

Reviewed by: [Signature]

Noted by: [Signature]

Minutes of meeting of orientation/ meeting



Actual photo of posted signage/reminder